

11 December 1950

OFFICE OF RESEARCH AND REPORTS

Proposed Statement of Mission and Functions

I. Mission: The Assistant Director for Research and Reports is charged with (1) the planning and coordination of foreign intelligence research and reporting activities within the Government, (2) with providing intelligence research support for the production of national estimates, for certain operational purposes, and in fields of common concern (excluding scientific intelligence). He will carry out this mission in accordance with approved Agency intelligence production plans.

II. Functions: The Assistant Director for Research and Reports shall:

A. Formulate and recommend the intelligence research program for inclusion in the Agency production plan. This program shall be interdepartmental in character, shall include recommended allocations of production responsibilities among participating agencies, and shall provide for:

1. Intelligence research in depth required to support the production of national estimates.
2. Operational intelligence support to other Offices of CIA and authorized Governmental departments and agencies.
3. Intelligence research and reporting in fields of common concern which can be more efficiently performed centrally, either by CIA, other Governmental agencies, or approved private research organizations.

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B. Coordinate the intelligence research and reporting activities of Governmental and other agencies participating in the Agency production plan, continuously assess the adequacy of their effort, facilities and arrangements to meet Agency requirements, and where appropriate, recommend means for their improvement. Such coordination requires the Assistant Director for Research and Reports to:

1. Establish standards for intelligence research and reporting activities.
2. Prescribe the scope, terms of reference and periodicity of the various media required to present intelligence research reports under approved Agency production plans.
3. Review substantively the intelligence research contributions of other agencies, both qualitatively and quantitatively and take appropriate measures to remove deficiencies.
4. Supervise the execution of the intelligence research and reporting segment of the approved Agency production plan.
5. Insure that the intelligence research and reporting effort is continuously and effectively brought to bear in support of its various purposes.

C. Engage in the conduct of intelligence research and reporting in fields which:

1. have been specifically allocated to CIA,
2. are not susceptible of allocation outside CIA,
3. transcend the responsibilities and dominant interests of any single Governmental intelligence agency,

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4. require CIA processing of outside contributions in order to fulfill the total research requirements of the Agency production plan.
- D. Formulate and establish the necessary requirements, for his Office, for transmittal through appropriate channels for collection action.
- E. Provide CIA collection offices and other Governmental collection agencies with such evaluations of their reports as may be required.
- F. Provide for centralized allocation and coordination of the National Intelligence Surveys Program.
- G. Provide a centralized facility for the procurement and production of foreign geographic and map intelligence.
- H. Study and develop techniques and methods relating to intelligence research and reporting.
- I. Recommend to the Assistant Director for Intelligence Coordination on coordination matters relating to the production of national estimates.